

# Tuition Payment Contract

Parents Name: \_\_\_\_\_ Number of Children: \_\_\_\_\_

Registration Fee (non-refundable): \_\_\_\_\_

Tuition due date: \_\_\_\_\_ Ages: \_\_\_\_\_

Tuition amount (in advance): Month \_\_\_\_\_ Week \_\_\_\_\_ day \_\_\_\_\_ ½ day \_\_\_\_\_ hour \_\_\_\_\_

Schedule days and times: \_\_\_\_\_

Tuition reserves your child's spot at the center and is due prior to services provided, at the first of each month. The center will allow a grace period of five working days. After 5 days your account will be billed for a late fee of \$25. Your child will be withdrawn from the center if payment is not made within three working days after the grace period. If your account is 15 days overdue, Smart Start Learning Center will refer the account to their collection agency, wherein you will be responsible for all associated charges.

I authorize Smart Start Learning Center to charge my account, and guarantee to make payments for:

1. All fees incurred through my child's participation in the program, on or before the due date, in advance of services rendered.
2. A \$5 (FIVE) late fee per week for balances over \$50; \$7 per hour for additional hours attended beyond the routine schedule.
3. A \$1 (ONE) per minute per kid if the child is picked up after closing: 6:30 pm (paid in cash, at time of pick-up, to the staff on duty).
4. A \$20 fine for the 1<sup>st</sup> check not honored by the bank; \$25 for the 2<sup>nd</sup>. Only cash or credit cards will be accepted after that.
5. 2 weeks of tuition unless written notice is submitted to the office a minimum of 2 weeks prior to withdrawal date.
6. 1 week tuition is authorized for vacation credit once per year. (Fill out vacation before)
7. Full tuition on a continuous basis unless arrangements for absences are pre-authorized by the office.
8. Damage or willful destruction of school property by me, my child, or their assigned escort representatives.
9. A \$25 penalty for not clocking my child in; \$10 penalty for not clocking my child out.
10. A service charge at the rate of 1 ½ % per month for unpaid balances left after discharge, until the obligation is met.
11. All collection agency fees (up to 40%), attorney's fees, and court costs if my delinquent account is placed for collection.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signatures: \_\_\_\_\_ Date: \_\_\_\_\_